

**Minutes of the  
HTAi Information Resources Interest Sub-Group (IRG)  
Annual General Meeting**

**Monday June 15, 2015 from 13:30 to 14:30  
Oslo**

**Present**

|                        |  |
|------------------------|--|
| Mick Arber             | YHEC, United Kingdom                     |
| Andrew Booth           | SCHARR, United Kingdom                   |
| Patrice Chalon         | KCE, Belgium                             |
| Sigrid Droste          | IQWIG, Germany                           |
| Elisabeth Giesenhausen | DIMDI, Germany                           |
| Julie Glanville        | YHEC, United Kingdom                     |
| Cliff Goodman          | Lewin Group, USA                         |
| Ingrid Harboe          | NOKC, Norway                             |
| Kathleen Harkin        | HSE West Ireland, Ireland                |
| Elke Haussner          | IQWIG, Germany                           |
| Jaana Isojärvi         | FinOHTA, Finland                         |
| David Kaunelis         | CADTH, Canada                            |
| Mattias Kyhlstedt      | Synergus, Sweden                         |
| Carol Lefebvre         | Lefebvre Associates Ltd., United Kingdom |
| Sari Susanna Ormstad   | NOKC, Norway                             |
| Catherine Voutier      | Royal Melbourne Hospital, Australia      |
| Siw Waffenschmidt      | IQWIG, Germany                           |

**1. Welcome**

The IRG was established in 1997 and has 200 members as of 2015. Our focus is on presenting workshops at the HTAi Annual Meeting and engaging in special projects of interest. We generally communicate through the IRG email discussion group.

**2. Apologies**

Chin Mien Chew, Singapore Ministry of Health.

**3. Minutes of business meeting Washington DC, June 2014**

The minutes of the 2014 IRG annual meeting in Washington were approved.

<http://www.htai.org/interest-groups/information-resources/irg-materials-events.html>

**4. Annual dinner**

Onda Sea, Monday, 9 pm. Everyone was welcomed to join us.

**5. IRG elections (for Chair-Elect and two members of the Executive Committee)**

**Chair-Elect**

An election will be held soon for Chair-Elect for 2015-17. Siw Waffenschmidt (IQWIG) and Jaana Isojärvi (THL/Finohhta) are the candidates. The HTAi Secretariat will assist in the process. Voting instructions will be sent to the IRG email group.

### **Executive Committee (two members)**

No election is required since there were two nominees. Dagmara Chojecki (University of Alberta) and Catherine Voutier (Melbourne Health) will serve from 2015-17.

### **6. Cochrane Update**

10 minute presentation by Carol Lefebvre, Cochrane Information Retrieval Methods Group.

### **7. Report from the Chair**

- a. **Pre-conference workshops** – Introductory workshop on Saturday with 20+ attendees. Advanced workshop on Sunday with 50+ attendees. Both went very well. Evaluation forms were filled out for each workshop, which will provide additional information on what worked and didn't work.
- b. **HTAi ISG funding** – SuRe Info was the only IRG project that requested funding. The Secretariat approved \$6,000 USD for last year, but the IRG has not yet received payment. An additional \$9,000 USD has been requested for this year.
- c. **Collaboration with Patient and Citizen Involvement ISG** – The Citizen & Patient Involvement Library is available on the Vortal at: <http://vortal.htai.org/?q=cpiil>. The IRG hopes to work with other HTAi interest groups on similar projects.
- d. **IRG Newsletter** – The newsletter has been very occasionally published over the past year. It may be better if the current chair delegates this responsibility to other IRG members to compile.
- e. **SuRe Info** [5 minute presentation by Sari Ormstad] – Presentation will be made available on IRG web page.
- f. **HTAi Vortal** (including call for section editors) [8-10 minute presentation by Patrice Chalon] – Presentation will be made available on IRG web page.
- g. **Classification Scheme of Information Retrieval Methods Project** [5 minute presentation by Sigrid Droste] – Presentation will be made available on IRG web page.
- h. **Country-specific Health Technology Assessment Information: HTA by Geography** [5 minute presentation by Sigrid Droste] – Presentation will be made available on IRG web page.

### **8. Objectives for the upcoming term**

Continue our excellent project work; improve newsletter output by involving additional IRG members; Ingrid will be incoming chair and may have her own objectives to implement.

### **9. Any other business**

Unfortunately, we ran out of time due to delays from a room change and were unable to address any other business.

### **10. Closing of the meeting**

The meeting closed at 14:30.

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Minutes taken by David Kaunelis and Ingrid Harboe.