STATEMENT of POLICY and PROCEDURE			
Policy Name:	**Egon Jonsson Award**	Approved:	March 25, 2025
Policy Type:	Board of Directors	Effective:	March 25, 2025
Scope:	Award decision making process and presentation	Next Review:	March 2028
Issued to:	Board of Directors	Responsibility for review:	Manager, Scientific Initiatives

1 POLICY

1.01 Award History

The official journal of Health Technology Assessment international (HTAi) is the International Journal of Technology Assessment in Health Care (IJTAHC). This journal is published online by Cambridge University Press. Part of the relationship between HTAi and IJTAHC includes the selection and presentation of the Egon Jonsson Award. The Egon Jonsson Award was established in 2010 and is given to the author(s) of the most outstanding article in the Society's official journal that was published in the preceding year. It is named after Dr. Egon Jonsson who was IJTAHC's Editor-in-Chief from its founding in 1985 until 2010.

1.02 Eligibility

The Egon Jonsson Award is given to the author(s) of the awarded article regardless of their membership status with the Society.

1.03 Number of Awards

The Egon Jonsson Award is given annually. The author(s) of the awarded article receive $1,000 CAD.

1.04 Award Presentation

The recipient(s) of the Egon Jonsson Award are announced and recognized at the Annual Meeting of the Society.

1.05 Nominations

A list of articles deserving the Egon Jonsson Award is selected by IJTAHC Editors.

1.06 Decision Making

(a) The IJTAHC Editors decides which articles deserve to be shortlisted to receive the Egon Jonsson Award.

(b) The SDCB Committee assesses the articles and assigns the Egon Jonsson Award.

2 PURPOSE

2.01 This Statement of Policy and Procedure provides details of the processes related to the Egon Jonsson Award.

3 SCOPE

3.01 This policy applies to:

(a) The Board of Directors in its function of policy and funding oversight.

(b) The current Editor-in-Chief of the Society's journal and their oversight in providing the lists of articles.

(c) Individuals awarded or nominated for the Egon Jonsson Award.

(d) The SDCB Committee that makes decisions on the bestowing of the Egon Jonsson Award.

(e) The HTAi Secretariat that administers the program, executes the Annual Meeting, and disburses the funds and the certificate to the author(s) of the awarded article.

4 RESPONSIBILITY

4.01 It is the responsibility of the Board of Directors to ensure the funds allocation to the Award and to review and amend the Award program on a regular basis and at least every three (3) years.

4.02 It is the responsibility of the IJTAHC Editor-in-Chief to provide the full-text of the articles shortlisted for the Award to the Secretariat.

4.03 It is the responsibility of the Scientific Initiatives Manager or designate to provide the shortlisted articles in full-text to the SDCB Committee for evaluation and decision on the Award.

4.04 It is the responsibility of the Secretariat to issue the certificates for the recipient(s) of the Egon Jonsson Award.

4.05 It is the responsibility of the Secretariat to ensure the monetary part of the Egon Jonsson Award is disbursed to the recipient(s) of the Award.

5 DEFINITIONS

5.01 "**Author(s)**" means the individual(s) who have written the articles that were shortlisted for the Egon Jonsson Award.

5.02 "**Editor-in-Chief**" means the Editor-in-Chief of the Society's official journal.

5.03 "**Official Journal**" of HTAi is the IJTAHC, which is published by Cambridge University Press.

5.04 "**Recipient(s)**" means the author(s) who have been awarded the Egon Jonsson Award.

6 REFERENCES and Related STATEMENTS of POLICY and PROCEDURE

6.01 The International Journal of Technology Assessment in Health Care (IJTAHC) website.

6.02 Scientific Development and Capacity Building Committee Terms of Reference.

7 PROCEDURES

7.01 Nominating Process

(a) By January 15, the Scientific Initiatives Manager or designate, in consultation

with the Chair of the SDCB Committee, will circulate a call for interest among the SDCB Committee members to establish an assessment team to evaluate the shortlisted articles. The assessment team will consist of at least three (3) members. In case of need, members of the assessment team may be recruited among the Interest Groups Steering Committee (IGSC) members. The criteria for evaluators will be specified in the call for interest.

(b) By February 15, the Scientific Initiatives Manager or designate will contact the Editor-in-Chief asking for the articles shortlisted for the Egon Jonsson Award.

(c) The Scientific Initiatives Manager or designate will provide the shortlisted articles in full-text together with the evaluation form (Attachment A) to the established assessment team by March 1.

(d) At the proceeding meeting of the SDCB Committee but no later than April 1, the summarized results will be shared with all Committee members. The Committee will deliberate and vote on the winning article. Due to timing, the SDCB Committee Chair may call a special meeting of the Committee for this purpose.

(e) The outcome of the process (shortlisted articles and results of the evaluation) will be shared with prof. Egon Jonsson for his awareness.

7.02 Awarding Process

(a) The Scientific Initiatives Manager or designate will notify the Annual Meeting Team and the Editor-in-Chief about the winner.

(b) The AM Team will include reference to the shortlisted articles in the Annual Meeting promotional material.

(c) The Scientific Initiatives Manager or designate will contact the Award recipient(s) to inform them about the Award.

(d) The Annual Meeting Team will coordinate the Award presentation at the Annual Meeting. Depending on the type of Annual Meeting (hybrid, virtual, in-person) the details of the Award presentation will be finalized by April 30.

(e) Certificates to the winner(s) will be presented at the Annual Meeting if the winners attend in person. The Annual Meeting Team will mail (or email) the certificates no later than two weeks after the conclusion of the Annual Meeting to those winner(s) who could not attend the Annual Meeting in person.

(f) The Scientific Initiatives Manager or designate will coordinate and ensure the winner(s) receive(s) the monetary amount given with the Award ($1,000 CAD) no later than two (2) months after the conclusion of the Annual Meeting.

8 ATTACHMENT

Attachment A – **Egon Jonsson Award Reviewer** Form

9 AMENDMENT HISTORY

03.01.2025 – General revision of the structure and terminology to align with recently approved policy (the current policy was from 2021).

Attachment A

Egon Jonsson Award Reviewer Form

Name of the Reviewer: _____

Date of the Review: _____

Articles	**Reporting Quality (1-10)** The author(s) provided the rational of the study, highlighting the importance of the research question and usefulness of the study, and reported consistently methods and results for each of the study's aims.	**Methodological Quality (1-10)** The author(s) described in detail the methodological approaches used to develop the research and provided an interpretation of the findings which includes a discussion of strengths and weaknesses of the research.	**Policy Impact (1-10)** The author(s) described well the implications of the findings to the definition of policy at different levels and/or in different contexts.	**HTA Contribution (1-10)** The authors highlighted the originality of the research and in which way(s) their methods/ results can contribute to the development, communication, understanding, and use of HTA around the world.	**Total (Max of 40)**
[add title]					
[add title]					
[add title]					

Scoring Method: A scale from 1 (low) to 10 (high) for each category (resulting in a total of 40)**.**